

Graduate Student Travel Reimbursement Form

Instructions:

1. Complete part 1.
2. If you have a thesis adviser, ask him/her to complete part 2 below.
3. Bring this completed form and all original itemized receipts to the Math Graduate Office.

Part 1

Name: _____

UIN: (purple-blue colored numbers on your ID card) _____

Are you an employee of the U of I? Yes No

Foreign National Students: Visa type _____ (F1 Visa: passport photo, visa, entry stamps;
I-94 card front and back; I-20 form all pages)

Email Address: _____

Title of Conference: _____

Location of Conference (City/State): _____

Trip start: Date: _____ Time: _____ Trip end: Date: _____ Time: _____

Are you a speaker at this conference? Yes No

Title of Talk: _____

Travel Expense details (receipts submitted) _____

Part 2

To be completed by the Thesis Advisor

I can provide \$ _____ towards the cost of this trip.

Account to charge _____

Signature _____ Date _____

***** *To be completed by Randy McCarthy, Graduate Office* *****

Amount \$ _____ Funds to use: _____

Signature: _____ Date: _____